

Privacy Policy

We are committed to protecting your privacy and providing a secure online and instore experience. You can travel through most of our website without giving us any information about yourself but there are occasions when we do need information to provide services that you request. This privacy policy explains our data collection procedure and the use of this data in those situations.

Collecting your Personal Information

We will ask you when we need information that personally identifies you (personal information) or allows us to contact you. Generally, this information is only requested when you are asked to fill in our website contact form or when purchasing our services.

Personal information collected by Cleanforce Sussex Limited often is limited to e-mail address, language, country or location.

Use of your personal information

We may use your personal information for four primary purposes:

- ◆ To enable us to make contact and help you with your initial enquiry.
- ◆ For supplying goods and services by quotations, payments, sales orders, deliveries to site and Invoicing.
- ◆ To alert you to Manufacture's product changes, special offers, updated information and any new services from Cleanforce Sussex Limited
- ◆ To assist you with any manufacturer's warranties / aftercare issues.

Cleanforce will disclose your personal information, without notice, only if required to do so by law or in the good faith belief that such action is necessary to :

- ◆ Conform to the edicts of the law or comply with legal process served on Cleanforce Sussex Limited or the website.
- ◆ Protect and defend the rights or property of Cleanforce Sussex Limited.
- ◆ Act in urgent circumstances to protect the personal safety of users of the Cleanforce Sussex Limited website or the public

Control of your Personal Information

When you provide us with personal information, Cleanforce Sussex Limited **will not** share that information with third parties without your permission, other than for the limited exceptions already listed. It will **only** be used for the purposes stated above.

Security of your Personal Information

Cleanforce Sussex Cleanforce Sussex Limited strictly protects the security of your personal information and honours your choices for its intended use/s. We carefully protect your data from loss, misuse, unauthorized access or disclosure, alteration, or destruction.

Your personal information is **never** shared outside the company without your permission, except under conditions explained above. Inside the organisation, data is stored in password-controlled servers with limited and monitored access.

Your information may be stored and processed in the United Kingdom or any other country where Cleanforce Sussex Limited, its subsidiaries, affiliates or agents are located.

Use of Cookies

To ensure we are publishing content customers need and want, Cleanforce Sussex Limited collects aggregated site-visitation statistics using cookies. We do not track individuals' use of the site.

When someone visits the site, a cookie is placed on the customer's machine (if the customer accepts cookies) or is read if the customer has visited the site previously.

If you choose to not have your browser accept cookies from the Cleanforce Sussex Limited web site, you will be able to view the text on the screens, however you will not experience a personalised visit nor will you be able to subscribe to the service offerings on the site.

If you have questions regarding this policy, you should [contact us](#) about privacy issues.

Changes to this policy

Cleanforce Sussex Limited will occasionally update this privacy policy. When we do, we will also revise the 'last updated' date. For material changes to this policy, Cleanforce Sussex Limited will notify you by placing prominent notice on the web site.

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